

THE MATTABASSETT DISTRICT

Memorandum

Date: April 10, 2013

**Subject: Agenda - Monday,
April 15, 2013 @ 7:00 PM
Board Meeting**

To: Board of Directors

From: Brian W. Armet, Executive Director

Public Speakers

A G E N D A

Roll Call

	<u>Pages</u>
1. Minutes of the meeting of March 18, 2013	1 - 4
2. Treasurer's Report	5 - 11
a. Receipts & Expenditures 12-13	6
b. Operating Fund Statement of Income 12-13	7
c. Cash Flow Graphs 12-13	8 - 10
d. Investment Schedule	11
3. Budget Statement, Fiscal Year 12-13	12 - 14
4. Check Register Report – March, 2013	15 - 16
5. Staff Reports	17 - 38
a. Monthly Report	17 - 29
b. Safety/Energy Report	30
c. Operational Profile	31 - 34
d. Monthly Flows & Rainfall Data for the Past Two Years	35
e. Effluent Quality Graph	36
f. Nitrogen Graph	37
g. Maintenance Graph	38
6. Committee Reports	
a. Engineering	
b. Finance	
c. Human Resources	
d. Property Management	
e. Public Relations	
f. District Project Construction Committee	
1. C.H. Nickerson's Payment Requisition #11 for February 2013 - \$2,831,431.35	
2. Wright-Pierce's Payment Requisition for February 2013 - \$152,029.62	
3. Milone & MacBroom's Payment Requisition for February 2013 - \$32,093.32	
7. Counsel's Report	
a. Executive Session	

8. New Business
 - a. District Charter
9. Communications
10. Adjournment

The next meeting of the Mattabassett District will be held on **Monday, May 20, 2013 at 7:00 p.m.**, in the Administration Building, Cromwell, Connecticut.